

# Farnborough Primary School PTA

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Farnborough Primary School, Farnborough Hill, Farnborough, Orpington, BR6 7EQ



**AGM 2024/2025**

## **Chairperson Report**

### **Introduction:**

I am delighted to present the Annual General Meeting report of Farnborough Primary School Parent-Teacher Association for the academic year 2024/25.

Firstly, for those of you who don't know, the PTA is a registered charity, which is therefore governed by the Charity Commission. We are a separate legal entity from the school, and it is the legal responsibility for the Trustees to ensure the charity is well run. We are governed by a constitution, which is our own set of rules. The Trustees, alongside the wider committee are ultimately the decision maker for how PTA funds are spent and to ensure that the funds and other resources are managed responsibly.

2024/25 has been a year of continued growth, renewed engagement, and fantastic community spirit. Despite the ongoing financial pressures many families are facing, our PTA has once again shown that creativity, kindness, and teamwork can go a long way. I would like to take this opportunity to reflect on our accomplishments this year and the future of our PTA.

### **Financial Success:**

I am thrilled to share that we have had a remarkably successful year in terms of fundraising. Our collective efforts have resulted in raising over £6,900. This financial success is a testament to the commitment and support of our parents, teachers, and the school community.

### **Utilisation of Funds:**

The PTA continues to benefit our children. Our focus this year was sports and exercise, as we funded remarking of the school sports courts, purchased a table tennis table, funded and organised for a gladiator to visit the school, contributed towards new sports kit for the school and funded a school sports flag.

It has been so rewarding seeing the money we have raised in recent years being spent to provide new resources and fun events for the children. With school budgets only tightening we are in discussions with the school to determine the most impactful and beneficial use of the funds we have raised.

### Highlights of the Year:

Our key successes have been our Christmas market and summer fair once again. The children loved the return of our break the rules day.

A highlight must be the visit from Zach George AKA Steel from The Gladiators, his assembly on the importance of healthy eating, exercise, hydration and mental health was inspiring and the children and parents in the room were very impressed with his walking handstand!

We've also organised a family Bingo night at the school, and the children had an amazing Friday night disco in the spring term where over 80% of pupils attended!



### Upcoming Plans:

We aim to build even further on the funds generated last year and continue making a positive impact on our school community and plans for Autumn term are already in progress.

### Treasurer Report:

It's a pleasure to report that the PTA accounts are in a very healthy position, with over £14,000 currently in the account awaiting allocation to worthy causes to support our children.

This year alone, we have generated more than £10,000 in income – an incredible achievement for a school of our size. Our major fundraising events were the **Summer Fair (£2,814)** and the **Christmas Market (£1,674)**, both of which were not only financial successes but also fantastic opportunities to bring the whole school community together.

Other key contributions came from our **Uniform Sales (£499)** and the ongoing support of **Easyfundraising (£447)**, both of which steadily added to our targets. A full breakdown of events, income, and donations can be found in the annual cashflow summary.

As I step down from my role as Treasurer, I want to say what a genuine pleasure it has been to serve in this position. While the finances are, of course, vital in enabling the PTA to continue its work, the true value of what we do is reflected in the joy and sense of community shared by our children, teachers, and parents through these events.

### Headteacher Report:

It has been such a privilege to work alongside our absolutely incredible PTA.

This year, once again, the generosity, creativity, and sheer hard work of our PTA has shone through in everything you have done. The events have not only raised an incredible amount of money, but much more importantly, they have created magical memories for our children and strengthened the sense of community that makes Farnborough such a special place.

Whether it's the excitement of the Christmas Market, the huge amounts of fun at the Summer Fair, or the buzz of a school disco, the joy on the children's faces is priceless, and that is all thanks to the time and energy given so freely by our tiny, but hugely dedicated PTA.

I want to say how deeply grateful I am to the outgoing Committee for their dedication, patience, endless positivity and energy. Their legacy is not just in the funds raised or the resources provided, but in the

friendships formed, the laughter shared, and the sense of belonging they have nurtured within our school. I will miss working with you all and you have created some lifelong memories for our children. I am eternally grateful!

A massive thank you also goes out to the children of the outgoing PTA committee. You have probably spent more hours in the building than you really wanted to, and had your homes and weekends taken over by school events. It has been wonderful to watch you become 'mini' PTA members, with lots of smiles and laughter when you've been at school from 7am to 9pm!

To our new Committee members; welcome! You are stepping into some big shoes and roles that are hugely valued, and I know you will continue to bring fresh ideas and enthusiasm. Please be assured that the school staff and I will continue to support you in every way we can.

On behalf of all the staff and children, thank you to every parent, carer, and friend who has helped the PTA this year. Whether you baked a cake, made a sweet cone or 300!, stood behind a stall in the rain, or simply bought a ticket; you have made a difference.

Together we have shown that when a community works hand in hand, incredible things can be achieved.

### **Thanks to the Outgoing Committee**

I would like to extend heartfelt thanks to our outgoing Trustees and Committee members who have dedicated their time and energy to the PTA in the last few years. In particular:

- Andrew Hawkins, our Treasurer. I want to take a moment to express my sincere gratitude to Andy. Andy's meticulous financial oversight and exceptional spreadsheet management have been crucial to our success. His ability to keep us all calm under pressure and in check, especially when our conversations become a bit too "chatty," has been invaluable.

Andrew has consistently supported the Committee, always stepping up to help, even when life or work pressures mount. Personally, I cannot emphasise enough how much his presence has meant to me and the wider team over the past few years. Andy, your unwavering support and dedication have been a cornerstone for us, and I truly could not have managed without you by our side.

- Lauren Fermor, our Trustee. A special thank you to Lauren for being a fabulous sounding board for random ideas at random times of the day. Her creativity and enthusiasm have been invaluable to the PTA. Over recent years, she has truly become the Queen of raffle prize donations, always going the extra mile to secure exciting contributions. Lauren has also brought forward some fantastic and unique ideas for fundraising and events for enriching the children's school experience, her input has made lifelong memories for our children.
- Catriona Lee, our Trustee. A heartfelt thank you to Catriona for her instrumental input in organising events and for her thoughtful support in shaping ideas that work for all age groups across our school community. Her creativity shines through in every event, always bringing fresh ideas to the table. Her love for a bargain is legendary, single-handedly keeping Temu in business—and her knack for finding fun, affordable ways to enrich the children's school experience.
- Edyta Trytek-Quinlivan, Uniform co-ordination & committee member. A huge thank you to Edyta, whose understated and constant support has been truly invaluable to the PTA. Fondly known as our Pre-Loved Uniform Queen, she has run an incredibly organised and efficient uniform stock system, helping countless families while raising over £1,400 over the past few years! Her dedication behind the scenes ensures everything runs smoothly, and her efforts have made a real difference to our school community.

## **Election of the New Committee**

In accordance with our constitution, I am pleased to announce the newly nominated and elected members for 2025/26:

- Chairpersons: Michelle Leach and Sarah Mirran
- Treasurer: Maria Milko
- Secretary: Michael (Simon) Leach
- Trustee: Milly Nyakutsikwa

We welcome our new Committee and look forward to working together to continue supporting our school community.

### **Conclusion:**

As I come to the end of my time as Chair, I want to take a moment to reflect on what a genuine pleasure it has been to work alongside such a brilliant group of people. It's been a journey filled with hard work, shared purpose, and more laughs than I can count, memories I will truly treasure.

I would like to extend my heartfelt thanks to our Trustees and Committee members for their constant support and commitment in planning and running our events. Every volunteer who has given their time, whether for ten minutes or ten hours, is appreciated beyond measure. Quite simply, we couldn't do it without you.

A special thank you must go to Miss James and all the wonderful school staff who support our events and always respond to our requests with patience and good humour. Your support makes such a difference.

To those new to our school community: a warm welcome. Please do consider getting involved with the PTA, it's a fantastic way to meet others and make a real contribution to school life. Our new PTA team will do a fantastic job; it is vital that new parents and volunteers' across the school step forward now to ensure continuity and keep the PTA thriving. We may be stepping back, but we are fully committed to supporting the new PTA in our final year at the school.

I am immensely proud of what our small but mighty PTA has achieved. I am confident the PTA will continue to grow and flourish, but we will need the whole schools help, energy, and ideas to keep it going strong.

**Vicky Cheeseman**

**Chair, Farnborough Primary School PTA.**

## Cashflow statement for year ending 31<sup>st</sup> July 2025

### Farnborough Primary School

**Opening Total as at 01 Aug 2024** **£12,789.81**

	Income	Expenditure	Profit/Loss
<b>DONATIONS TO SCHOOL</b>			
Table Tennis table		£(1,929.97)	£(1,929.97)
Sports markings		£(1,428.00)	£(1,428.00)
Sports kit contribution		£(860.00)	£(860.00)
Sports Flag		£(264.49)	£(264.49)
Zactiv - Steel Gladiator event day	£760.00	£(1,826.05)	£(1,066.05)

<b>£760.00</b>	<b>£(6,308.51)</b>	<b>£(5,548.51)</b>
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	Income	Expenditure	Profit/Loss
<b>EVENTS</b>			
Full year Uniform and dressing up sales	£589.51	£(90.00)	£499.51
Full year Easy Fundraising	£447.66		£447.66
Full year Asda cashpot	£60.86		£60.86
Full year Clothes Recycling	£45.30		£45.30
Full year Natwest Volunteering contribution	£250.00		£250.00
Oct-24 Bingo night	£518.00	£0.00	£518.00
Nov-24 Christmas Market	£2,515.01	£(840.89)	£1,674.12
Feb-25 Valentines Day	£122.75		£122.75
Mar-25 Egg tombola	£189.62		£189.62
Mar-25 Disco	£544.15	£(295.00)	£249.15
Apr-25 Book Challenge	£24.00	£(10.00)	£14.00
Apr-25 Break the Rules	£286.15		£286.15
Apr-25 Smarties challenge	£250.36	£(40.47)	£209.89
Jul-25 Summer Event	£3,864.11	£(1,050.07)	£2,814.04

<b>£9,707.48</b>	<b>£(2,326.43)</b>	<b>£7,381.05</b>
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### OTHER/Sundry

PTA Membership/Insurance		£(162.00)	£(162.00)
Lottery license		£(21.00)	£(21.00)
Freezer		£(298.00)	£(298.00)
	<b>£0.00</b>	<b>£(481.00)</b>	<b>£(481.00)</b>

<b>2024/2025 totals</b>	<b>£10,467.48</b>	<b>£(9,115.94)</b>	<b>£1,351.54</b>
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**Final balance at 31st July 2025** **£14,141.35**

*of which*

Bank	£13,681.81
Cash in Hand	£459.54