

Farnborough Primary School PTA

Farnborough Primary School, Farnborough Hill, Farnborough, Orpington, BR6 7EQ



AGM 2023/2024

Chairperson Report

Introduction:

I am delighted to present the Annual General Meeting report of Farnborough Primary School Parent-Teacher Association for the academic year 2023/24. This year we have built on last year's success further and continue to work hard to build a more resilient Committee to continue the success we have achieved.

Firstly, for those of you who don't know, the PTA is a registered charity, which is therefore governed by the Charity Commission. There are 4 trustees:

Victoria Cheeseman – Chair

Andrew Hawkins – Treasurer

Lauren Fermor

Catriona Lee

We are a separate legal entity from the school, and it is the legal responsibility for the Trustees to ensure the charity is well run. We are governed by a constitution, which is our own set of rules. The Trustees, alongside the wider committee are ultimately the decision maker for how PTA funds are spent and to ensure that the funds and other resources are managed responsibly.

2023/24 has been a year of resilience, adaptability, persistence, and accomplishment for our small yet dedicated PTA committee. We continue to make strides in supporting our school community and fostering a spirit of collaboration and engagement and enrich the experiences of our children. I would like to take this opportunity to reflect on our accomplishments and the future of our PTA.

Financial Success:

I am thrilled to share that we have had a remarkably successful year in terms of fundraising. Our collective efforts have resulted in raising over £9,000. This financial success is a testament to the commitment and support of our parents, teachers, and the local community.

Utilization of Funds:

The PTA continues to benefit our children and last academic year we purchased items for our new library including the wall mural and new books. We purchased a sports flag for our external sporting event, so there

is now nowhere for Mr Atkinson to hide! The PTA supported the children's topic last year and purchased and installed the greenhouse which the children has thoroughly enjoyed using.

Although we have purchased less this year in terms of actual physical products, the PTA continue to provide new opportunities for children to access different events and experiences. With school budgets only tightening we are in discussions with the school to determine the most impactful and beneficial use of the funds we have raised.

Highlights of the Year:

Our key successes have been our Christmas market and summer fair. The children loved our break the rules day, which will return in 2024/25.

Corporate match funding made a significant difference to our fundraising total this year, so thank you to Andy for abseiling down his office building to raise money for the PTA.

A special call out to Edyta our Pre-loved Uniform Queen who tirelessly manages our uniform stocks, supporting the constant disappearance of uniform that takes place within the school grounds!

Upcoming Plans:

We aim to build even further on the funds generated last year and continue making a positive impact on our school community and have our autumn term planned out already culminating in our Christmas Market.

We recognise the busy schedules of our working parents on the PTA committee and the wider school community and therefore this year we will run two large events (Christmas and Summer fair) where we will require support from the whole school community to achieve success. We strategically then focus on easy fundraising events between these two events to raise as much funds as possible easily!

Conclusion:

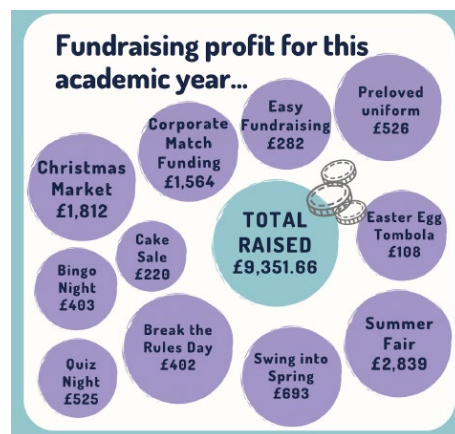
I would like to personally thank our Trustees and Committee members, for their continued support in planning and running events. All our volunteers are appreciated beyond measure, we cannot do any of our events without them. A special thank you to Miss James and all the staff that help support our events and our random requests for help!

I welcome all new members who joined our school community recently and ask them to consider supporting the PTA, and encourage anyone willing to contribute their time, skills, and passion for our school community to step forward.

The PTA Trustees and Committee is very Year 5 heavy and therefore this year we critically need new parents and volunteers to step forward to work alongside us to ensure the future of our PTA. We are committed to remain on the PTA in our last years at the school but will be standing down from our formal roles at the end of this academic year to provide a seamless handover of roles in 2025/26 and provide help and guidance before our children depart the school community.

In conclusion, I am proud of what our small PTA has achieved in 2023/24. Together, we have made a positive impact on the lives of our children and the school community. I am confident that our PTA will continue to flourish, but we will need help from your all to achieve.

Vicky Cheeseman
Chair, Farnborough Primary School PTA.



Head Teachers' Statement

I would like to thank you the PTA for all their incredible hard work over the past year in organising amazing and fun events for the children. The children have had a range of wonderful experiences run for them by the PTA, where they have a really great time. The children absolutely love the events, as do the whole community.

All of the PTA are full time parents and have full time jobs, and still manage to put so much time, energy and love into our school, and for that we are so grateful.

At this time when funding is so low, the income that the events generate for the children is crucial in ensuring that our children continue to experience a range of opportunities, that without the PTA would not be possible.

Thank you again for all of your hard work, your amazing ideas, your time and for creating forever memories for our children. We are very lucky to have such an inclusive and hard working PTA.

Miss James
Head Teacher, Farnborough Primary School.

Treasurers' Report

Another really successful year for the PTA, generating over £9,500 of profit from events and managing to provide over £4,000 of school funding. This is an improvement of over £3,000 compared to last years £6,473 raised and driven mainly by the reintroduction of the Christmas Market.

PTA of Farnborough Primary School		2023/24
Summary Income and Expenditure Account - Year Ending 31st July 2024		
Events		£11,818.03
Event Costs	-£2,275.97	
Gross Profit		£9,542.06
General Overheads (inc. PTA membership/stationary)	-£153.00	
Operating Profit		£9,389.06
Other Items / Donations to School		-£4,066.01
Net Cash Increase for Year		£5,323.05
Balance Sheet as of 31st July 2024		
Assets Brought Forward		£7,466.76
Profit for period		£5,323.05
Assets value of which		£12,789.81
Bank		£11,472.27
Cash in Hand		£1,317.54
Receivables		£0.00

Farnborough Primary School			
Opening Total as at 01 Aug 2023			£7,466.76
	Income	Expenditure	Profit/Loss
DONATIONS TO SCHOOL			
Mural		£(3,230.00)	£(3,230.00)
Sports flag		£(164.59)	£(164.59)
Library books		£(179.67)	£(179.67)
TTRS face paints		£(88.86)	£(88.86)
Greenhouse		£(402.89)	£(402.89)
	£0.00	£(4,066.01)	£(4,066.01)
EVENTS			
	Income	Expenditure	Profit/Loss
Full year Uniform and dressing up sales	£526.00		£526.00
Full year Easy Fundraising	£282.93		£282.93
Full year Donations	£35.00		£35.00
Full year Clothes Recycling	£55.40		£55.40
Oct-23 Natwest matching + Abseiling	£1,564.60		£1,564.60
Oct-23 Bingo	£420.12	£(17.00)	£403.12
Dec-23 Christmas Market	£2,479.68	£(666.69)	£1,812.99
Dec-23 Xmas Nativity refreshments	£37.57		£37.57
Feb-24 Swing for Spring	£693.07	£(64.61)	£628.46
Mar-24 Quiz night	£525.00		£525.00
Mar-24 Easter Egg tombola	£108.50		£108.50
May-24 Y4 Cake Sale	£220.60		£220.60
May-24 Break the Rules	£402.06		£402.06
Jul-24 Summer Event	£4,467.50	£(1,527.67)	£2,939.83
	£11,818.03	£(2,275.97)	£9,542.06
OTHER/Sundry			
PTA Membership/Insurance	£0.00	£(153.00)	£(153.00)
	£0.00	£(153.00)	£(153.00)
2023/2024 totals	£11,818.03	£(6,494.98)	£5,323.05
Final balance as at 31 Jul 2024			£12,789.81