



FARNBOROUGH PRIMARY SCHOOL

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Miss A James BA PGCE Head Teacher

Mrs C Browne B.Ed Hons Head of School

10 February 2023

Dear Parents/Carers of Children in Unicorns Class,

Spring Term – Parents’ Meetings – Wednesday 22 March and Thursday 23 March

We are writing to invite you to your child’s parents’ meeting which will be held on with Miss Morrison on **Wednesday 22 March or Thursday 23 March** This will be your opportunity to discuss your child’s progress, their strengths, and areas for development. We will be conducting Parents’ Meetings in person.

If you make an appointment and then find you are unable to keep it, **please** ensure that you let the school know. We would ask parents to try and keep to the time given, as I am sure you understand it is a very busy day. Unless absolutely necessary, please be advised that there will only be one appointment given per child.

Teachers will be available to arrange individual appointments between the following times:

<u>Parents’ Meeting Date</u>	<u>Time</u>
Wednesday 22 March	15:30 – 18:00
Thursday 23 March	13:30 – 16:30

We will be using the online appointment booking system which allows you to choose your own appointment times with teachers, receiving an email confirming your appointments. Should you experience any technical difficulties please do not hesitate in contacting Mrs Ellson who will be happy to help.

Online bookings will go live at 8pm on Monday 20 February 2023 and will close on Sunday 5 March at 4pm.

Please visit <https://farnboroughprimarysch.parentseveningsystem.co.uk> to book your appointments.

If you do not have access to the internet, please call the school who will be happy to assist you in making an appointment.

Yours sincerely

Miss Angela James
Head Teacher



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