

Farnborough Hill, Farnborough, Orpington, Kent BR6 7EQ

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Miss A James BA PGCE Head Teacher
Mrs C Browne B.Ed Hons Head of School

18 September 2020

Dear parents/carers,

We are delighted to welcome the children back to school and are extremely proud of how they are conducting themselves around the school.

As you are aware there have been a number of changes put into place around our school environment to ensure both the children and staff are kept safe. Another change to the way the children learn includes how homework will be set. Homework will be moving to Google classroom. Google classroom allows work to be set, distributed and marked online. Each child will be issued with a login and a password in order to be able to access google classroom when they are at home.

As before, homework will be set on a weekly basis and due to completed by Tuesday of each week. Maths and Topic homework will be set weekly. Topic homework will follow the same format as before, where children can select the piece they complete from the grid. The grid will be on the school website for your reference. Each task from the grid will be posted onto google classroom and appear as a separate task and the children can select one task to complete each week, in any order. (Please note the due date for Topic homework in December, to allow children to complete these tasks in any order they want to.)

A comprehension task will be set on a fortnightly basis and due back each fortnight before the new piece is set.

#### Why google classroom?

Google classroom is an interactive way for teachers and children to set and complete pieces of work online. Due to the current climate, work being sent home or bought into school is not allowed. In the case of a bubble closing or the whole school closing, google classroom will be used to continue the learning that the children would be doing in school. Using this tool to set and complete homework will enable children to become familiar with it and allow teachers to respond to any feedback that may arise.

#### Step by step guide:

1) Using a computer or a laptop, access the internet using google chrome.



2) Type into the search bar- google classroom and select this.

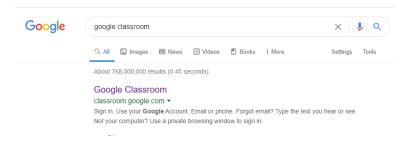




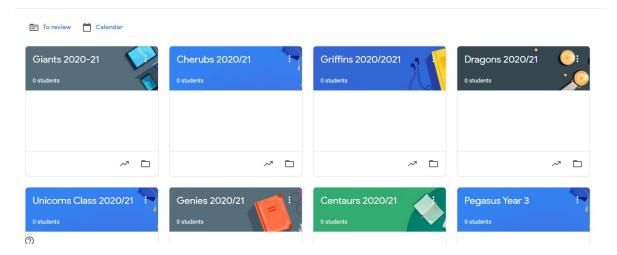
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- 3) Google will ask you to create an account. Each child will have their own individual username and password.
- 4) Once the login has been successful the home page will appear and the children will see their class name. Select their class. (Please note the children will only have their own class name appearing on the screen below).



5) Select the classwork tab in the bar. A list of homework will appear below, divided into subject areas. Children can then select which piece of Topic homework they do each week. This piece may include: English, History, Geography, Art, Music, Science, DT and baking.

A piece of maths homework should be completed each week.

A piece of comprehension homework will be set fortnightly and due back before the next piece is due to be set.

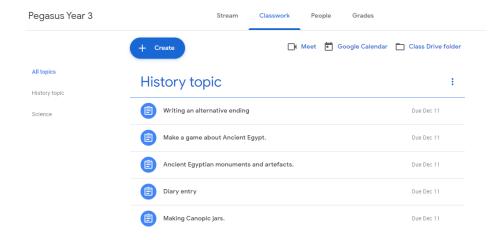




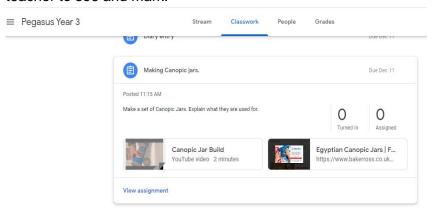
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6) Children to select the homework and complete it. There will be instructions, links and videos to help the children complete the task. Recording of Topic homework can be decided by each child, they may want to type, write or photograph something they have completed to upload for their teacher to see and mark.



7) Once the homework is complete, upload it to google classroom. Use the tab labelled 'your work' and select how you want to upload the piece of work. This will alert your teacher that you have completed it and they will mark and respond to your work.

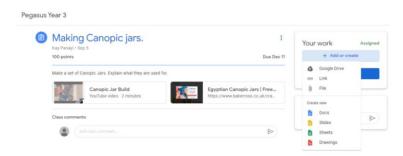




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We hope you find this guide useful. Should you have any further queries please email <a href="mailto:admin.office@farnborough.bromley.sch.uk">admin.office@farnborough.bromley.sch.uk</a>.

Yours sincerely

The Farnborough Primary School Team

