

Name of Child: \_\_\_\_\_

## Online Lessons/Assemblies/Meetings Home School Agreement Farnborough Primary School

### The School will:

- Care for the safety and happiness of anyone attending a lesson, assembly or meeting
- Keep all parties safe online during the Zoom lessons, assemblies or meeting
- Use a safe and secure school account to host the lesson, assemblies or meetings which has the highest security settings
- Not record any of the lesson, assemblies or meetings and we will always have at least two adults present in our lessons, assemblies and meetings
- Ensure timings are adhered to as closely as possible
- Only use the school grounds to deliver lessons, assemblies or meetings unless stated otherwise
- Ensure only the school can 'share' their screen
- Ensure all passwords are secure, changed weekly and sent to parents/carers through our secure mailings system directly to your email address
- Seek permission from all parties involved to ensure consent is granted
- Conduct a register at the beginning of every session which will be kept in a secure place
- Retain the right to suspend a lesson, assembly or meeting at any time for safeguarding reasons

Signed: *Angela James*

Date: September 2020

### Parents/Carers

#### I /we will:

- Go through the online safety rules with our children and read the class charter with them
- Ensure all attending parties are suitably dressed at all times
- Ensure that if children are attending lessons, they are within ear shot of an adult
- Ensure attending parties are situated in an area of the house where they can concentrate with as little distraction as is possible
- Not record any lessons, assemblies or meetings
- Keep the meeting ID and password safe and secure at all times and not share with other parents/carers
- Be respectful at all times during the lesson/meeting or assembly
- Understand that if my child or I, am late for a lesson, assembly or meeting, we may not be admitted
- Go through the correct school procedures if we need to contact someone regarding a concern that has been identified during the lesson/meeting or assembly

Signed: \_\_\_\_\_

Date:

### Together with the children

#### I promise to:

- Respect everyone in our lessons
- Always do my best in lessons; if at first I don't succeed try and try again
- Work hard to achieve my targets
- Behave well and follow the school 'online learning' rules
- Follow the E-safety rules for computers and the internet
- Not share the meeting ID or password for my lessons with anyone except my parents/carers
- Be polite, helpful and thoughtful to other pupils and grown ups
- Always try to enjoy our virtual school and help other children to do the same
- Talk to a member of staff or my parents/carers if I am unhappy or need help

Signed: \_\_\_\_\_

Date:

*At Farnborough Primary School we are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.*