



# FARNBOROUGH PRIMARY SCHOOL

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Miss A James BA PGCE Head Teacher

Mrs C Browne B.Ed Hons Head of School

7<sup>th</sup> December 2018

Dear Parents/Carers

Mrs Jones

We are writing to let you all know that Mrs Jones, our SENCO/Family Worker, will be away from school from Wednesday 12<sup>th</sup> December. While she is having a day surgery operation that day, her recovery period is expected to take approximately 6 weeks and therefore Mrs Jones will not be back in school until towards the end of January 2019.

If you have any concerns about your child/children while Mrs Jones is away, please see the class teacher in the first instance although Mrs Matthews, Mrs Browne and Miss James will also be available.

We are sure you join with us in wishing her as speedy a recovery as possible.

Yours sincerely

Miss James  
Headteacher

Mrs Browne  
Head of School



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