

FARNBOROUGH PRIMARY SCHOOL

LAUGHING PANDA MANDARIN CLUB

REGISTRATION FORM – PLEASE COMPLETE AND RETURN BY EMAIL TO

haishanp@googlemail.com WITH A

£5 REGISTRATION FEE

(PAID DIRECTLY INTO THE ACCOUNT AS DETAILED IN THE PAYMENT PAGE)

The following details will remain confidential and need to be completed in full:

Name of the child _____ **Age** _____ **D.O.B.** _____

Year _____ **M/F**

Home address: _____

Parents/carers name: _____ **(write the name of parent/carer who will pick up the child after the club finishes)**

Relationship to the child: _____

Telephone numbers: _____

E-mail addresses: _____

In the event of an accident emergency contact: _____

Relationship to the child: _____

Telephone numbers: _____

If the child is not collected 10 minutes after the club finishes or will not attend on the day, please inform Haishan on 07528117418 or email to haishanp@googlemail.com.

Details of medical condition/disability (if appropriate) _____

Details of any long-term medication _____

Signed _____ **Name(Block Capitals)** _____

Registration for Laughing Panda Club @ Farnborough Primary School

Please complete the following with your child's details.

I would like my child _____ (name) to attend the group below

Blossom Group: Max 12 children of age 4-8 (beginners)

Each Wednesday/Thursday during term time only

(please circle the preferred date)

Fee: £5 per session from 3.30 – 4.30pm

His/her first language is: _____ second language is: _____

Has he/she has learnt Mandarin before? Yes / No.

If yes to the above question, how long has he/she learnt Mandarin? _____

Please write details of what your child likes/dislikes (nickname or what he/she likes to be called, additional needs, things that are scared of):

Please let me know if your child is allergic to any food/drinks/types of materials as this may be provided during the sessions (allergy and dietary requirements):

Please state below if there is anything you would like me to know about your child for helping him/her to learn well in this club (i.e. favorite activities):

Payment details:

The first termly sessions will start in 8th January 2018. There are 11 sessions (once a week) will run from 8th January to 26 March (inclusive). A total payment of £55 (11 sessions) will be expected. Any session that is missed by your child will not be refunded.

If you have registered with the £5 registration fee (paying into the below account), then you will only need to pay £50 before the first session commences on 8th January. Reminder of sending outstanding payments will be sent in the first week of January. All payments will need to be cleared before your child is fully registered onto the club. In the event of club cancellation and withdrawal before it commences (due to low number of registration), any payments made will be refunded in full. If you have decided not to go ahead with the full registration after you register with £5 and the club goes ahead, then this fee will not be refundable.

All payments will need to be made directly to the below account.

Payee: Laughing Panda Mandarin club

Ref: Your child's name

Sort code: 402715

Account: 50054216

This Mandarin club will strictly follow all the after school club procedure and policies available on the Farnborough school website.

<http://farnboroughprimary.co.uk/school-policies/>

They include but not limited to:

- Safeguarding policy
- Uncollected child policy
- Missing child policy
- Administering medication policy
- Health and safety policy

The below forms are also available during the club sessions should there need be:

Accident/Incident log

Daily register

Logging a concern

If you have any questions/concerns about the above, please contact Haishan:

Email: haishanp@googlemail.com

Mobil: 07528117418

If you have read and understood the above and have no issues or concerns, please sign below:

Signature of Parent/Carer:

Date:
