



FARNBOROUGH PRIMARY SCHOOL

Farnborough Hill, Farnborough, Orpington, Kent BR6 7EQ

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Executive Head Teacher Ms P Farrow B.Ed Hons NPQH

National Leader in Education

Heads of School

Mrs L Ashley B.Ed Hons

Mrs C Browne B.Ed Hons

21 February 2017

Dear Parents/Carers

Spring Parents' Evening, Tuesday 21 March & Thursday 23 March 2017 using A New and Exciting Online Appointment Booking System

The school will be holding parent/teacher evenings on Tuesday 21 March and Thursday 23 March 2017.

It is an opportunity for us to meet and discuss your child's progress, their strengths and areas for development. A Mid Term Report will be sent out shortly. This report will enable the meeting to be focused and productive. It is an important part of the home/school partnership in working together to support your child and we hope that you will be able to attend.

We are very excited to announce that we are introducing a new and easy to use online appointment booking system. It will allow you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and would welcome any feedback. Should you experience any technical difficulties please do not hesitate in contacting either Mrs Pugh or Mrs Grainger, who will be happy to help.

Online bookings will go live at 7pm on Tuesday 21 February 2017.

Please visit <https://farnboroughprimarysch.parentseveningsystem.co.uk> to book your appointments. An easy to follow Parent Guide is attached, which gives screen shots to help you follow the process.

If you do not have access to the internet, please come in and see Mrs Jones, who will be only too happy to assist you in making an appointment.

Yours sincerely

Mrs J Bushell
RF - Early Years Teacher



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